



Attention ASISFSU Employees:

It is open enrollment for the Kaiser Medical Insurance. There are no changes to the plan this year. The Vision Plan remains intact as well. Changes you make in elections now will go into effect June 1, 2011

On your MyBenefits website [www.filice.com/benefits/asisfsu](http://www.filice.com/benefits/asisfsu) you can find information about your benefits: medical and vision benefits including plan designs, enrollment/claim forms, links to provider directories etc.

Our contact information is available on this website as well. Should you have any questions about your benefits please don't hesitate to contact your account manager

Cristina Calvetti  
408-350-5719  
[ccalvetti@filice.com](mailto:ccalvetti@filice.com)

Associated Students of SFSU will continue to pay 100% of premium for you and your dependents.

### **MEDICAL**

- The Kaiser plan offered will be the same as last year, the KP Choice HSA 0/1900.
- As the name suggests this plan is HSA compatible. Associated Students of SFSU their contribution to your Health Savings Account with Patelco at \$158.33 if you are enrolled by yourself on the plan and \$316.66 if you are enrolled with dependents.
- There a change to the plans/dependent eligibility as a result of Healthcare Reform. As a result of Healthcare Reform you are now able to bring dependents onto the plan under age 26, regardless of whether they are a student or not (see Extension of Dependent Coverage Notice on the next page). You may enroll those dependents at this time as part of open enrollment.
- You can view your benefits and retrieve links to Kaiser Websites on your "My Benefits Website".

### **VISION**

- There are no changes to your vision plan at this time.
- You can view your benefits and locate contracted VSP providers on your "My Benefits Website".

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### **Extension of Dependent Coverage to Age 26**

Individuals whose coverage ended, or who were denied coverage (or were not eligible for coverage), because the availability of dependent coverage of children ended before attainment of age 26 are eligible to enroll in the Kaiser Medical Plan. Individuals may request enrollment for such children for 30 days from the date of this notice. Enrollment will be effective June 1<sup>st</sup>, 2011. For more information contact KP Choice Solutions at (800) 580-9626.

### **What do you need to do to complete your Open Enrollment?**

Enrollment forms will be available on your MyBenefits website.

- Everyone must complete a Benefit Election Form.
- Please check the box that applies to you for Medical and Vision enrollment status (Employee Only, Employee + Spouse, Employee + Children or Family).
- Please sign acknowledging your enrollment status.
- If you are waiving enrollment in either medical or vision please sign the waiver at the bottom.
- If you are coming off the plan or adding/removing dependents you must complete the KP Choice Renewal Change Request Form.
- If you are newly enrolling on the Kaiser Plan you must complete the KP Choice Medical/Dental/Life Enrollment Application.
- If you are newly enrolling on the Kaiser plan you must apply for an HSA Patelco account on-line at [www.patelco.org](http://www.patelco.org) OR complete a Patelco HSA Account Application and Beneficiary Designation form and submit along with your application. Please attach a copy of your driver's license to your application if you submit a paper enrollment application. Once your account is opened please let Jamila know your account number so they can begin making deposits into your HSA account.

**NOTE:** After the Open Enrollment Period, you cannot make changes to your coverage during the year unless you experience a change in family status, such as:

- Loss or gain of coverage through your spouse
- Loss of eligibility of a covered dependent
- Death of your covered spouse or child
- Birth or adoption of a child
- Marriage, divorce, or legal separation
- Switch from part-time to full-time

You have 20 days from a change in family status to make changes to your current coverage.

**Open Enrollment forms must be completed and turned in to Jamila no later than Tuesday, May 17<sup>th</sup> 2011.**

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